



SMARDEN PRIMARY SCHOOL

'Enjoying, Learning and Achieving Together'

Charging Policy 2020-2022

Designated Safeguarding Lead(s)	Claudia Miller (Head Teacher)
Reviewed by Governors	
Due for Review	October 2022

Charging Policy

1 Introduction

- 1.1 All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

2 Voluntary contributions

- 2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a visit. If a visit goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

- 2.2 If a parent wishes their child to take part in a school visit or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each visit is funded. The school provides this information on request. Pupil Premium funding may be used for pupils who are eligible.

- 2.3 The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums.
- sporting activities which require transport expenses.
- outdoor adventure activities.
- residential visits.
- school visits to places of interest eg wildlife parks, sea-life centres etc
- musical or theatrical events.
- the cost of materials or ingredients for cooking or design technology where parents have indicated in advance that they wish to own the finished product.
- some after school clubs where consumables are used, eg art club.

3 Residential visits

- 3.1 If the school organises a residential visit in school time or mainly school time we do make charge to cover the travel expenses, board and lodging and some activities.

4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. A charge is made for these lessons. We give parents information about additional music tuition at the start of each academic year.

5 Swimming

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We calculate the cost of using additional swimming coaches and transport to these sessions. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons and invite parents to make a voluntary contribution towards the cost of these sessions.

6 Sports coaching

- 6.1 The school may offer additional sports coaching after school. If a qualified coach, who is not a member of the school staff, runs and organizes these sessions we may make a small charge for these sessions.

7 Transport to extra-curricular activities

- 7.1 We normally charge children if they are transported by coach to an extra-curricular activity. However, we use these charges only to cover the expenses of the visit, and not to make a profit.

8 Freedom of Information Requests

- 8.1 Photocopying : 10p per copy
Postage : As Incurred
Costs for Viewing Information : Nil

The school reserves the right to charge for any damage and breakages.

Review Date October 2020